

# Sowerby Parish Council

## Minutes of the Ordinary Meeting 8th September 2016

Present: Cllr. M. Robson, Cllr. P. Beadle, Cllr. P. Chapman, Cllr. E. Storm, Cllr. S. Hoyland and Cllr. G. Foxton.

Also present were County Cllr. R. Baker, the Clerk Alexandra Little and 2 members of North Yorkshire Police.

1. **Members of the Public** - None
2. **Apologies for absence** from Cllr. P. Bardon, Cllr. D. Gray and Cllr. A. Turner.
3. **Minutes of the Ordinary Meeting of the Parish Council** held on Thursday 9th June 2016 approved and signed by the Chairman.
4. **NY Police Incident Report:** Two representatives of North Yorkshire police discussed the crime figures for July and August, which have resulted in a number of positive arrests. An issue with youths hanging around in cars and complaints of noise is ongoing and being dealt with positively. The race season is almost over and there has only been one arrest so far this year. NYP feel they have got their level of policing right at these events.
5. **Report from County Councillor Baker** - Most highways issues are being dealt with, he reiterated that the portal is the quickest way to report issues and it is efficient, saving money. The hedge near school has also been dealt with. He reminded the council that he has a £5000 fund available to support small local projects.  
Cllr Chapman raised the matter of the grass in Green Lane West, Cllr Baker advised this is been dealt with in the program of works.  
Cllr Storm raised the matter of the advert for the new housing, encouraging visitors to approach via Blakey Lane. Cllr Robson advised that the Parish Council cannot stop people from using this road.  
Cllr Hoyland asked when the new multi junction would be delivered. Cllr Robson advised fourth quarter of the financial year and that a live application is expected. Preliminary work has already been done with markings on the road at Town End at Tesco.
6. **Reports from District Councillors:**  
Cabinet agreed that a green waste to charge will be implemented. This will be £35 per annum as a one off payment per bin. Literature will be sent out and the charge will commence from April 2017, bins will be tagged once households have paid on the second bin may be requested. This is not a statutory service for the district council to provide so it has to be self funding. It has been provided free for 12 years and, due to government cutbacks, the council has to find savings within its budget and this is something which is happening in all other district councils across the county. Cllr Baker commented that the resident had said to him it was a great idea and that he was looking forward to being able to have two bins as he did not want to have to take his garden waste to the tip and £35 would be good value for money.

Signed:  
Chairman  
Date:

# Sowerby Parish Council

## Minutes of the Ordinary Meeting 8th September 2016

### 7. To discuss matters arising:

- a. Cllr Hoyland fed back from the Sowerby gateway meeting that the developers appeared to be looking at less than 25% affordable housing. Cllr Robson reiterated, as at the last meeting, that this decision goes to the independent district valuer and there is no control on the part of Hamilton District Council. It had been pleasing to see that 40% had been achieved on the other phases.
- b. Cllr Robson advised that the posts for the Flatts Walk have arrived but the bases have been damaged so they have been re-ordered and will be fitted for free by Andrew Abbott
- c. Cllr Hoyland advised that the hedges at Croft Heads were still overhanging.

**Resolved Clerk to report this via the portal**

### 8. Planning Applications:

16/01752/ADV	Stoneacre Totem Signs and Flagpoles	Wish to see approved
16/01557/FUL	1 The Croft Single Storey Extension	Wish to see approved

### 9. Financial Matters:

9a Receipts

9b To Note and Approve Payments

see appendix ii

All finance matters were approved unanimously.

Cllr Robson proposed a gesture of thanks to E Hullah an amount of £25.51 was added to her cheque for gardening items, due to the work she does on the planters around the village.

Agreed unanimously.

**Resolved cheque to be increased to £50**

A discussion took place around cheque signing procedures.

**Resolved that Cllr Foxton was to be added as a signatory to the bank account in his capacity as finance officer**

**Citizens** Advice Bureau have written the requesting a donation towards their work.

**Resolved £50 donation to be sent to CAB**

### 10. New Agenda Items:

Receive Quotes for Fence and Footpath at Memorial Park

Quotes for metal fencing have been received

£18,478 excluding VAT

£15,800 excluding VAT

One quote for wooden fencing at approximately £6500 was received

Signed:  
Chairman  
Date:

## Sowerby Parish Council

### Minutes of the Ordinary Meeting 8th September 2016

The footpath needs to come out and be widened and replaced, quotes for this have also been received.

£8450 excluding VAT

£5982 excluding VAT

Cllr Chapman proposed £15,800 and £5982 quotes to be accepted and council to proceed on that basis. This was seconded by Cllr Beadle and agreed unanimously.

**Resolved Clerk to arrange for this work to be commenced**

Bulbs for planting need to be purchased.

**Resolved Cllr Robson to organise these and a donation for £50 to be made to a local scouting group in return for them assisting with planting**

#### 11. Correspondence for information only

see appendix iii

Cllr Robson has received the resignations of William Austin and David Bentley. Hambleton's Elections Officer has been advised and will set the statutory process in motion. .

Two residents have raised concerns about the slide in the play area. A recent safety inspection has taken place however in light of these concerns our maintenance contractor will review it and report back to the next meeting.

A resident has raised an issue with a street light on the Donkey Lane. This is due to be replaced by Hambleton with an LED light soon as possible.

#### 12. No Reports from Sub Committees

None

#### 13. Any other business that may be legally discussed

Cllr Hoyland raised that the planning portal does not now seem to be available via the parish Council website.

**Resolved Clerk to check this and amend as necessary**

Concern was raised about dog mess in the village and also the emptying of bins at the playpark. Cllr Robson advised that Hambleton do have a regime in place but that this needs to be monitored.

**Resolved signs around the village regarding dog fouling to be checked by Clerk**

Cllr Hoyland raised concerns about the use of machinery in the playpark when cutting the grass. Cllr Robson advised that the contractors operate under their own insurance policies, take appropriate precautions and complete risk assessments prior to cutting. However it was agreed to consider whether we request closing the parks as a formal procedure when the grass tenders are renewed.

Signed:  
Chairman  
Date:

## **Sowerby Parish Council**

### **Minutes of the Ordinary Meeting 8th September 2016**

**Resolved Clerk to check with YLCA and see if there are any specific policies in place and add to agenda for October that council will review in line with tenders**

Cllr Robson advised that the parish office had had to be closed due to a sewage issue. The landlord is dealing with this as a priority however it is not an overnight fix. This has raised the issue of the necessity for the Clerk to work from home as necessary, to continue to provide an appropriate level of service to the council when the office is not in operation.

**Resolved measures to be put in place to ensure consistency of work when such issues arise**

**14. Date of next meeting: Thursday 13th October 2016 7.30pm**

**The meeting closed at 8.22 pm**

Signed:  
Chairman  
Date:

# Sowerby Parish Council

## Minutes of the Ordinary Meeting 8th September 2016

### Appendix i Planning

Decisions		SPC Comments	Decision
16/01324/FUL	Goosebutt Cottage	Wish to see approved	Granted
06/00749/MRC	Box Tree House	Wish to see approved	Granted
16/01827/FUL	Willow Grange	Wish to see approved	Granted
16/01240/FUL	92 Kings Gardens	Wish to see approved	Granted
16/00925/FUL	17 Mowbray Place	Wish to see refused	Refused

### Applications

#### Summer Break

16/01324/FUL	Goosebutt Cottage Change of use and workshop construction	Wish to see approved
16/00950/FUL	Former Buffer Depot 25 Bungalows	Wish to see approved
16/00992/LBC	Threshing Barn/Gin Gang Manor Replacement application	Wish to see approved

#### Current

16/01752/ADV	Stoneacre Totem Signs and Flagpoles
16/01557/FUL	1 The Croft Single Storey Extension

Signed:  
Chairman  
Date:

# Sowerby Parish Council

## Minutes of the Ordinary Meeting 8th September 2016

### Appendix ii Finance

#### Balances

Community Account as 23rd August 2016 £ 101,837.21

Business Saver Account Balance as 23rd August 2016 £ 9,040.09

**Receipts** None

#### Payments

		<b>Chq No</b>	<b>£</b>	<b>VAT</b>
19.07.2016	Cummins Young Ltd Payroll Services	102168	54.00	10.80
01.08.2016	Office Rent Standing Order Payment	n/a	312.00	
02.08.2016	Milka & Bardon	102169	70.68	
06.08.2016	YLCA Power and Policies Training	102170	45.00	
06.08.2016	C E & C M Walker Ltd Grass Cutting July	102171	812.00	162.40
09.08.2016	BT Bill	DDM	58.11	14.53
15.08.2016	C M A Little Salary Adjustment	102172	94.47	
15.08.2016	C M A Little Clerk's Salary	SO	643.50	
15.08.2016	Allianz Play Area Repairs	102173	512.47	
08.09.2016	Edith Hullah Flower Tub Maintenance	102174	24.49	
08.09.2016	K R Tweed Play Area Repairs	102175	129.05	25.81
08.09.2016	SGS Grit and Spraying	102176	290.00	58.00
08.09.2016	Miles Bainbridge Bench and round Maintenance Work	102177	470.00	
08.09.2016	C E & C M Walker Ltd Grass Cutting August	102178	812.00	162.40
15.09.2016	C M A Little Clerk's Salary	SO	643.50	

Signed:  
Chairman  
Date:

## **Sowerby Parish Council**

### **Minutes of the Ordinary Meeting 8th September 2016**

#### **Appendix iii Correspondence**

Emails have been circulated during the time since the last meeting and nothing further necessary

Email from concerned parents re top of slide in play area

Email re lighting at Donkey Lane

Letter from resident re Dog Fouling in the village

Correspondence from Highways re Hedge needing cutting on Dondeen Avenue

Quotations for Memorial Park renovations

Citizens Advice Bureau update and request for financial support

Royal British Legion Remembrance Parade timetable

York Disabled Workers Cooperative request for financial support

Hambleton Area Committee 12th September

Signed:  
Chairman  
Date: