

Sowerby Parish Council

Minutes of the Annual Meeting of Sowerby Parish Council held at Thirsk & Sowerby Town Hall Annexe held on Thursday 14th May 2026 at 7.30pm

Present: Cllr M Robson; Cllr P Bardon; Cllr T Beadle; Cllr Y Bowling; Cllr A Jackson; Cllr C Snowden; Cllr E Storm; Cllr K Till.

Also Present: Alexandra Robson, Clerk.

26/001 Election of Chairman

It was resolved that Cllr Robson be elected as Chairman of the Parish Council for 2026/2027

26/002 Chairman's Declaration of Acceptance of Office

The Chairman completed the Declaration of Acceptance of Office

26/003 To receive apologies for absence

It was resolved that apologies be received and accepted from Cllr S Bardon; Cllr A Turner and Cllr S Hoyland

Cllr D Sladden, North Yorkshire Council, also offered apologies for the meeting.

26/004 To receive Declarations of Interest and confirm Councillors Registers of Interests are complete

No Declarations of Interest received.

Councillors were reminded to ensure their Register of Interest Declarations are completed.

26/005 To note the Minutes of the last Annual Meeting of the Parish Council held Thursday 8th May 2025

It was resolved that Minutes of the last Annual Meeting of the Parish Council held Thursday 8th May 2025 be noted

26/006 Election of Vice-Chairman

It was resolved that Cllr P Bardon be elected as Vice Chairman of the Parish Council for 2026/2027

26/007 Allocation of members to committees and external organisations

Appendix i

It was resolved that committee members be allocated

26/008 To review and adopt key governance documents:

It was resolved that the following policies be adopted:

Standing Orders Financial Regulations Risk Management

Code of Conduct Scheme of Delegation to the Clerk

26/009 To review Financial Matters:

It was confirmed that the Clerk is the Responsible Financial Officer

The asset register was reviewed and appropriate insurance will be arranged with Zurich

It was resolved that a schedule of Regular Contractual Payments be approved

26/010 To confirm the date of next annual meeting as Thursday 13th May 2027

It was resolved that the date of next annual meeting is Thursday 13th May 2027

Signed:

Chairman

Date:

Sowerby Parish Council

Appendix i

Committees and External Organisations	Membership
Allotment Committee	A panel of 3 made up of available Councillors, excluding Cllr P & Cllr S Bardon
Complaints Committee	A panel of 3 made up of available Councillors
Flatts Preservation Trust	Cllr. M Robson
Greens & Play Area	Cllrs M Robson, Cllr S Bardon, Cllr T Beadle, Cllr A Jackson, Cllr S Hoyland and Cllr C Snowden
Thirsk and Sowerby Swimming Baths Charity	Cllr M Robson
HR Committee	Chairman, Vice Chairman and one additional person
Planning Committee	Full Council
Thirsk & Sowerby Town Hall	Cllr M Robson, Cllr S Storm and Cllr Y Bowling
Thirsk and Sowerby Festival on the Flatts	Cllr S Bardon
Yorkshire Local Councils Associations	Cllr S Hoyland, Cllr T Beadle & the Clerk

Signed:
Chairman
Date: