

Sowerby Parish Council

You are hereby summonsed to the Annual Parish Meeting of Sowerby Parish Council at Thirsk & Sowerby Town Hall on Thursday 11th May 2017 at 7.00pm for the purpose of transacting the following business:

1. Apologies for Absence
2. Note the minutes of the previous meeting held Thursday 10th March 2016 and signed 14th April 2016
3. Presentation of Reports
4. To discuss any other business including questions from members of the electorate

You are hereby summonsed to the Annual Meeting of the Parish Council and Ordinary Meeting of Sowerby Parish Council at Thirsk & Sowerby Town Hall on Thursday May 11th May at 7.30pm for the purpose of transacting the following business:

1. Election of Chairman
2. Declaration of Acceptance of Office
3. Apologies for Absence and Declarations of Interest and confirm councillors Register of Interests is up to date
4. Minutes of the last Annual Meeting of the Parish Council
5. Election of Vice-Chairman
6. Allocation of members to committees
7. Any other business
8. Date of next annual meeting Thursday 10th May 2018
9. Closure of Annual Meeting of the Parish Council

Ordinary Meeting of the Parish Council

1. Members of the public to raise any items of importance (maximum of 10 minutes)
2. To receive apologies for absence
3. To approve and sign the minutes of the Ordinary Meeting of the Parish Council on Thursday 9th March 2017
4. To receive Report from NY Police
5. To receive Report from the County Councillor on items of relevance to Sowerby and Thirsk
6. To receive Reports from District Councillors
7. To update council on matters arising from minutes
8. Planning Applications
8a Decisions
8b New Applications
see appendix i
9. Financial Matters
9a Receipts
9b To Note and Approve Payments
9c To review and sign annual audit documentation
see appendix ii
10. New Agenda Items: None
11. To receive Correspondence for information only
see appendix iii
12. To receive Reports from Sub Committees
13. Any other business that may be legally discussed

Date of next meeting: Thursday 8th June 2017 at 7.30pm

Signed: *AL*
Parish Clerk & Responsible Financial Officer

Apologies to be forwarded to the Clerk:
Mrs Alexandra Little
Tel/fax: 01845 574021
Email: clerk@sowerbyparishcouncil.org.uk